

**University of Toronto Scarborough  
RESEARCH IMPACT FUND  
Updated September 2016**

**Program Purpose:**

The purpose of the University of Toronto Scarborough Research Impact Fund (RIF) is to provide financial assistance to University of Toronto Scarborough research faculty members to support the presentation or publication of research results in high quality venues and to enhance the profile of U of T Scarborough in the scholarly community.

Applications will be reviewed by the Office of the Vice-Principal Research according to the Selection Criteria outlined in the Guidelines below.

This Fund is intended to reimburse the costs associated with faculty presentation of U of T Scarborough research at research conferences or defray the cost of publication of U of T Scarborough research in peer-reviewed literature. In situations in which applicants are ranked equally, preference will be given to junior faculty.

**Award Value:**

The RIF will reimburse up to a maximum of \$500/calendar year for each successful applicant.

**Guidelines:**

1. Individuals holding full-time continuing academic appointments (tenured or tenure-track) at U of T Scarborough with explicit research expectations are eligible. Individuals holding full-time non-tenured or otherwise contractually limited appointments at U of T Scarborough are eligible provided the terms of the appointment **explicitly include the expectation of independent research and the supervision of graduate students**. The U of T Scarborough faculty member must be the presenter and/or senior/corresponding author. Teaching stream faculty members are not eligible for this program.
2. Eligible activities are those conferences/publications that occur in the six months following the applicable submission deadline and in which the **affiliation with U of T Scarborough is clearly indicated**.
3. There will be two submission deadlines per year:
  - January 15<sup>th</sup>
  - July 1<sup>st</sup>

The submission deadline will be the next business day if the deadline falls on a weekend or public holiday.

4. The applicant **must** justify the request for funding. Activities eligible for reimbursement include:
  - a. Support for attendance at high impact research conferences at which the applicant is a presenter.
  - b. Support for publication costs (including open access options) in high impact literature appropriate to the applicant's area of research for which the applicant is the senior/corresponding author.
5. Selection Criteria:
  - Appropriateness of the conference/publication
  - Enhancement of U of T Scarborough's profile in the scholarly community
  - Enhancement of the faculty member's research record
  - Need for funds
6. Successful applicants will be notified by the Assistant to the Vice-Principal Research, regarding the process for reimbursement of the conference/publication costs.
7. Awards will be approved for reimbursement in advance of the activity. Actual reimbursement can be done by Journal Entry or Expense reimbursement form accompanied by original receipts **as well as confirmation of acknowledgement of U of T Scarborough affiliation in the publication or presentation** (e.g. conference program page, abstract, first page of publication, etc.) must be submitted after the expense has been incurred in order to be reimbursed.
8. These guidelines are subject to periodic review.

### **How to Apply:**

Complete the one page RIF application form addressing the following points:

- How the conference/publication is the most appropriate venue for the communication of the research
- The impact of the research presentation/publication on the discipline
- The impact of the research presentation/publication on UTSC's profile in the scholarly community
- The impact of the research presentation/publication on the applicant's research profile
- Why the funds are needed

A complete RIF application package includes:

- A completed and signed RIF application form
- The applicant's up-to date personal data form/CV

Please convert your complete application package to PDF format and forward it electronically in one attachment to the attention of Kristine Peruzzi to [researchoffice@utsc.utoronto.ca](mailto:researchoffice@utsc.utoronto.ca). A scanned copy of the signed application form is permitted. Late or incomplete submissions will not be considered.